



LILLI PILLI FC

Round:

Team Name:

Ground Control

at

Glenn McGrath Oval No 1

on a

Sunday

Notes/Variations:

Glenn McGrath Oval No 1 (Main Top Field)

Each round two teams should be rostered on duty at Glenn McGrath Oval No 1.
Please be aware that variations to times may occur – depending on the draw.

One team for AM Duty (Set Up, Ground Control, Canteen) - 7:00 am to 12:00 approx

One team for PM Duty (Ground Control, Canteen, Pack Up) - 12:00 noon to 4:30 approx

Set Up Reminders

- * Match sheets, keys and canteen money will be available from Lilli Pilli Oval from 7:00 am on Sunday morning.
Please collect the Glenn McGrath Ground Control Box on your way to Glenn McGrath Oval. The first game on No 1 is usually scheduled to start at 8:30 am. It is always a good idea to check the draw for minor variations to this time.
- * A Committee member will be rostered on 'Open Duty' at Glenn McGrath Oval to monitor Set Up only.
- * New permanent goal posts were installed at the start of last season so there is no need to move or set up goal posts on No
- * All equipment for Set Up is located in the equipment storeroom.
- * Corner posts (with orange flags) need to be placed at each corner and at the half-way mark on either side of the field.
- * The large white nets need to be put up at each end. The nets are pegged down at the back using the small steel pegs provided (use at least 10 small pegs at each end). Please use the small pegs provided in the Green Tool Box labelled - No 1.
- * Attach the nets using the Velcro strips located in the box labelled - Velcro for Caringbah No 1.
- * Glenn McGrath Oval is line marked by the Council Groundsman. Please do not use white oxide anywhere on the top field.
- * Please check the field and surrounding areas for 'foreign' objects such as glass or bottles prior to the start of the first match.
- * The boom gate to Willarong Rd needs to be closed and padlocked as parking is not permitted within Glenn McGrath Oval.
- * The gates and doors to the toilets need to be unlocked.
- * The Ground Control table and stand needs to be wheeled out of the Canteen and stationed beside the door to the Canteen.
- * Match sheets should be placed in the appropriate clipboards. A copy of the draw should be pinned onto the noticeboard.
Please also pin a copy of the draw on the noticeboard above the phone in the Canteen.
- * A copy of the 2008 Sutherland Shire Football Association Rule Book and By laws should also be on hand.
- * The two portable silver metal bench seats located in the Shower Room need to be placed at the 'interchange zone' of field No 1.

Ground Control

TEAM RESPONSIBILITIES

* It is the responsibility of every Lilli Pilli team playing at home to provide a designated "Ground Controller" for each ground in operation. Therefore, each team's Manager must appoint an adult as their own Ground Controller for each match. This person is to remain at their own field at all times during their match. The person must be clearly visible and wear the official Ground Control jacket, available from the canteen. The Ground Controller will ensure that all players and spectators follow accepted standards of behaviour and that spectators do not encroach onto the playing field during matches. No person can be both Ground Controller and Manager at any one time.

* At the completion of their game, the Manager will then hand the Ground Control Jacket to the Manager of the team playing the next game. The manager of the final game of the day will then return the Ground Control Jacket to the Canteen/Ground Control Area.

VENUE RESPONSIBILITY

* **The team rostered to perform Ground Control (Venue Supervision) must provide one adult to perform the duty of Rostered Ground Controller.** They must remain in the vicinity of the Ground Control Centre (Canteen/Kiosk) for the duration of their Ground Control Duty. This person must wear an official orange Ground Control jacket at all times. Jackets are located within the Canteen / Ground Control area.

* The Rostered Ground Controller must ensure that Match Sheets are filled in correctly. Our club incurs a \$25 fine if the names of either the Home Team or the Away Team are not recorded on the Official Match Sheet.

* A description of Ground Control duties are listed on pages 35 to 38 in the Sutherland Shire Football Association Rule Book and By Laws 2008 (Please see attached copy of relevant pages)

* Some important Ground Control responsibilities include ensuring that

- spectators do not encroach onto the paying field during matches and the area behind goal posts are clear of spectators

- ensure all matches start on time and a Ground Appointed Referee is appointed in the absence of an official referee

Please Turn Over

Canteen

* **At least one adult should arrive at least 30 minutes prior to the start of the first match.** Arriving by 7:30 am will allow time for Pies, Sausage Rolls etc to be heated up ready for the first game. It is also necessary and advisable to brew two pots of coffee ready for the first game. The Cappuccino coffee machine also needs to be turned on ready to go.

*The Canteen is well equipped with signs and price labels. The peak time at Glenn McGrath is between 11:00 am and 2:00 pm. We recommend having at least three adults in the Canteen during these times. Two adults are usually enough at all other times.

*Children are not permitted in the Canteen area.

Pack Up Reminders

* Match sheets, completed accident forms, keys and all canteen money (Glenn McGrath Oval Ground Control Box) needs to be returned to Lilli Pilli Oval canteen as soon as possible after closure (before 5:00 pm).

* A Committee member will be rostered on 'Close Duty' at Glenn McGrath Oval to monitor Pack Up only.

* The goal posts do not need to be moved on No 1.

* All equipment (flags, nets, pegs) should be returned neatly to the small storeroom.

* Net pegs should be placed into the Green Tool Box labelled - No 1.

* Velcro strips should also be collected and placed in the box labelled - Velcro for Caringbah No 1.

* Please pick up any rubbish left lying around the Canteen, playing field or spectator areas.

* All doors and gates need to be securely closed and locked. (shower room, equipment room, canteen, toilets)

* The boom gate to Willarong Rd needs to be closed and padlocked.

* The Ground Control table and stand needs to be wheeled back into the Canteen.

* Please double check that all equipment is returned.

* The two portable metal bench seats need to be stored in the Shower Room.

Thank you for your help with the efficient organisation of our Club !

If you have any suggestions which may improve our organisation for Set Up, Ground Control, Canteen or Pack Up please let us know !

Ground Control – Nicole Bramah 0407 285 101

Canteen - Canteen - Kate Hoare 0419 205 830